

**Myrtle Grove United Methodist Church**  
**Called**  
**Administrative Board Minutes**  
**October 25, 2009 at 9:45A.M.**

Bruce Wolfe opened the meeting with a few words and prayer.

Finance, Nancy Norman reporting:

- The financial statement reports operating expenses and general giving; the balance sheet describes assets, liabilities; and designated funds reflect both giving and expenditures.
- The figures in the next few points are all rounded - not exact.
- From January 1 to September 30, 2009, our giving to general budget was \$389,704. This is projected to be \$519,605 for the total year.
- Expenses in this same timeframe have been \$436,545 and this figure includes the mortgage. The figure projected for the year is \$582,060.
- We have a current deficit of \$46,481 with the total expected at year's end to be \$62,455. Borrowing from designated funds has covered this deficit.
- If no further funds are given to 2009 apportionments the deficit for the year will be \$47,455.

Staff-Parish Relations, Mike Prouty:

- **The motion from committee is to let the parttime custodian go and to reduce the full time position to part time at 30 hours/ week. This will save \$11,000 a year. As outlined at the September meeting, there will be no change in pastoral salaries.**
- The motion from committee was seconded by B. Herndon and passed unanimously.

Trustees/ Buildings & Grounds, Chuck Boyd:

- **The motion from committee to implement energy saving ideas is dependent on funds being available to make these improvements.** Some of the areas being looked at are attic insulation, education building, outside lights, pantry air conditioner, programmable thermostats, and Sunday School wing. The full description is attachment 1.
- One question was average monthly utility costs - roughly \$3500.
- The motion from committee was seconded by K. Verwey and passed unanimously.

Committee on Lay Leadership, Pastor Riley:

- **Andrew Bosley was presented as requesting renewal as a certified lay speaker.** R. M. Ingram was appointed to count votes and all agreed. A paper ballot was distributed, and the recommendation was accepted unanimously.
- **The slate of officers for 2010 Administrative Board was presented and reviewed.**
- The recommendation was approved unanimously by a show of hands.

Other Business:

Bruce asked if there were any changes to the September Administrative Board Minutes. **Motion to accept the minutes as presented** was made by Chuck Boyd and seconded by V. Ard. The motion passed.

Submitted by,

Louise G. Hulien  
Administrative Board Recording Secretary